



Dear Parents

Re: Permission to use photographs

With further changes and improvements to the laws governing personal privacy, we are writing to seek your permission to use any photograph (digital or otherwise) or video recording that may be taken of your child in school which we feel may be of benefit to the school in matters of publicity.

Such matters would include the production of future prospectuses, Twitter, Facebook, newsletter and other announcements, circulated both in our normal mailing and/or locally, or nationally, or on the school website, as the occasion may warrant. Please be aware that names would be withheld wherever possible, except when announcing achievements.

We would ask that you complete and return the slip below.

Yours sincerely

Mr Robin Field
HEAD OF PRE-PREP DIVISION

Mr Alastair Moulton
HEAD OF YEARS 3 - 6

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To: Mrs L Brignell, School Secretary, New Hall Preparatory Division, The Avenue, Boreham,
Chelmsford, Essex, CM3 3HS

Non-Permission to use photographs

Child's Name: Class:

- I do agree to the school using our child's photograph for the purpose of publicising the school
- I do not agree to the school using our child's photograph for the purpose of publicising the school

Signature:
Parent/Guardian

Date:

