



New Hall School

Catholic independent HMC boarding & day school (3-18) for 1,250 students
Co-ed Nursery (1-3), Pre-Prep Division (4-7) & Preparatory Division (3-11)
Girls' Division (11-16) • Boys' Division (11-16) • Co-ed Sixth Form (16-18)
The Avenue, Boreham, Chelmsford, CM3 3HS

New Hall School requires, as soon as possible, a full time or term time only marketing specialist
for the post of:

Communications Manager

Competitive salary, excellent benefits & CPD

An experienced Communications Manager is required to join a lively team in the School's successful and
award-winning Admissions, Communications & Development Department.

The Communications Officer is responsible for assisting in the implementation of the School's marketing
strategies, communications and public relations activities.

The salary range for this role is between £25,097pa and £29,676pa (at September 2018 rates)

The salary is pro rata for term time only (between £18,331pa and £22,317pa)

There is a possibility of renting a room in a shared School house, adjacent to the campus, for £400pcm.

Closing Date: Midday, Friday 19 April 2019

Interview Date: Wednesday 1 May 2019

Excellent benefits • free parking • superb working environment • London Stratford 20 mins by train

New Hall is committed to safeguarding pupils. There will be an enhanced
DBS check prior to appointment.

For further details & an application form please visit:

www.newhallschool.co.uk/job-opportunities

Alternatively, please contact the HR Department on 01245 467 588



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