

Founded 1642



New Hall School

Catholic independent HMC boarding & day school (3-18) for 1,250 students
Co-ed Pre-Prep Division (3-7) & Preparatory Division (3-11)
Girls' Division (11-16) • Boys' Division (11-16) • Co-ed Sixth Form (16-18)
The Avenue, Boreham, Chelmsford, CM3 3HS

New Hall School requires, from June 2019, a:

Part Time Librarian

Applications are invited from candidates interested in joining the Library Team in the Preparatory Divisions. This is a part-time, term time only role working from 1.15pm – 5.15pm, Monday to Friday.

Duties will include maintaining and developing the Library as a valuable resource, circulation, reference enquiries and supervision and support of pupils in the Library. The Librarian must be IT literate, with the ability to communicate effectively with children.

The salary range for this role is between £6,486 and £7,610, depending on skills and experience (fte £17,760pa to £20,839pa at September 2018 rates).

Closing Date: Midday, Wednesday 24 April 2019

Interview Date: Monday 29 April 2019

Excellent benefits • free parking • superb working environment • London Stratford 20 mins by train

New Hall is committed to safeguarding pupils.

There will be an enhanced DBS check prior to appointment.

For further details & an application form please visit:

www.newhallschool.co.uk/job-opportunities

Alternatively, please contact the HR Department on 01245 467 588

tes

Independent
School of the Year
2016

New Hall School Trust: Registered Office at New Hall School • Limited Company (05472420) • Registered Charity (1110286) • Registered in England