



## POST-RESULTS SERVICES REQUEST & CANDIDATE CONSENT FORM

In order to proceed with any Post-Results service request, you must **fully complete** and **sign** this form. This confirms that you have understood what the outcome of an enquiry might be, and that you give your consent for the service requested. The completed form should be taken to the Exams Administrator or faxed by the appropriate deadline.

- **FORMS CAN NOT BE ACCEPTED AFTER THE DEADLINE**
- **PAYMENT OF THE TOTAL AMOUNT MUST BE MADE AT THE TIME OF SUBMISSION IF THE STUDENT HAS LEFT THE SCHOOL** (telephone for payment details).
- **FORMS WITHOUT SIGNATURE WILL NOT BE ACCEPTED/PROCESSED**

**Please Note:**

If the school makes an enquiry about the result of one of your examinations (i.e. a paper is re-marked), after your subject grade has been issued, there are three possible outcomes:

1. Your original mark is confirmed as correct, and there is no change to your mark/grade.
2. Your original mark is raised so that your final mark/grade may be higher than the original mark/grade you received.
3. **Your original mark is lowered so that your final mark/grade may be lower than the original mark/grade you received. Please be aware that in this case, the LOWER mark will count.**

<b>Name:</b>	<b>Candidate Number:</b>
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Information required below can be found on your result statements;

Can be found on your results slips.

<b>Awarding Body:</b>	e.g. Edexcel			
<b>Subject:</b>	e.g. Gov&Pol			
<b>Unit/Paper Code:</b>	e.g. 6500A/B			
<b>Enquiries about Results (EAR's)</b>			<b>Plse tick box</b>	<b>Deadline Date</b>
<i>Clerical re-check:</i>			<input type="checkbox"/>	20 September 2010
<i>Re-mark:</i> For priority Year 13 requests deadline is 4.00pm Thursday 26 August.			<input type="checkbox"/>	20 September 2010
<b>Access to Scripts (ATS)</b>			<input type="checkbox"/>	
<i>Copy Script GCE Only:</i>			<input type="checkbox"/>	26 August 2010
<i>Original Script:</i>			<input type="checkbox"/>	4 October 2010

\* I give my consent for New Hall School to request the EAR's/ ATS detailed above, and agree to pay any fees that may be incurred. In giving consent I understand that if a script is to be re-marked, the final subject grade awarded to me may be lower than, higher than or the same as the grade that was originally awarded for this subject.

\* I agree to teachers using my script(s) for teaching purposes **(for staff script requests only)**.

<b>Candidate Signature:</b>	<b>Date:</b>
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